

EHR in Private Medical Practices Teleconference
Meeting Minutes
June 9, 2005(date minutes sent)

Meeting Held on: 06/06/05, commenced: 2:37 p.m. - Meeting adjourned: 3:28 p.m.

Attendees:

Greg Walton
Carolyn Bagley
Kippy Cassell
Aneesh Chopra
John Dreyzehner, MD
Carol Pugh, Pharm.D.
Dave Austin
Patricia Williams

Agenda Items:

1. Objective of Governor's Electronic Health Records Task Force
 - 1.1. First Year Study – Dave informed the group that the primary objective of the first year of study was to develop a clear picture of where Virginia currently is in regards to EHR and where Virginia needs to be and to articulate those findings and recommendations to the Governor and General Assembly in a first-year report by November 1, 2005. He added that Virginia was very close to being on target.
 - 1.2. Second Year Recommendations – Dave noted that the objectives of the second year of study was to identify specific ways to “close the gap” between where Virginia is on HER and where it wants to be. Findings and recommendations are to be articulated to the Governor and the General Assembly in a second-year report made by November 1, 2006. An inquiry was made regarding how long the Task Force would be chartered. Greg explained his understanding that there were enough people on the committee from different businesses and points of view that it would not be biased.
2. Proposed Study Plan
 - 2.1 Assignment Matrix and Partnering – Dave indicated that he received a great response on the study assignments. He confirmed the assignments were correct. Discussion ensued regarding member pairing to work issues. It was noted that there were two reasons for doing this: 1) If something unforeseen comes up another person would be able to handle an issue; and 2) Two people working an issue will result in faster resolutions. Dave stated that everyone should email their choice of partners to him and a consensus will be made.
 - 2.2 Report Organization and Related Issues – The Executive Committee consisting of the Task Force Chair, the Vice-Chair, and the four subcommittee chairs will handle certain tasks such as manage the Task Force, guide the study process, and review and approve reports. A member inquired if there were any outlines for the group to review. Dave responded that he had spoken with Betty Jolly about this and added that he would see if there were any templates available. He will follow up with the group on this issue before the next meeting.
 - 2.3 Schedule of Meetings – Suggestion was made to have the meeting every three weeks on Mondays through October 31, 2005. (i.e. 6/27, 7/18, 8/8, 8/29, 9/19, 10/10, 10/31) Greg stated that he was most concerned about the volume of information rather than

the times because everyone's issues need to be heard. He also noted that meeting times may become lengthier towards the end of the meeting schedule. He suggested the meetings in September could be four hour meetings. A suggestion was made to have one or two in person meetings. The group agreed and it was decided that this could be discussed further once the group finds out what is expected in the reports.

- 2.4 Roll Out of Work Products Overview – Dave suggested that while he awaited feedback from the Secretary's office on the reports, the first couple of meetings should be preliminary talks and afterwards a second phase could be done. He offered assistance with research of EHR. The process was explained and it was noted that when a member picked an issue then a case should be built on that issue. Discussions will be held and the group will come to a consensus based on those discussions. If no consensus can be made during the meeting then, it will be placed on the agenda for the next meeting to give everyone time to think about topic/issue.

A discussion ensued regarding the subcommittees chairs needing to get together to coordinate the direction of the study and the final report content. Once feedback from the Secretary's office is obtained, on a meeting the information will be passed along to the group. A member asked if information could be passed across subcommittees. Greg responded that this seems logical. Dave will get clarification and report back to the group.

3. Preliminary Assessments of Study Topics #1, 2, & 3

- 3.1 Collaboration among stakeholders – John stated that there was one key issue regarding Health Information Infrastructure with regard to sharing health care information among providers and that was the need to create ways people could trust working in collaboration. He outlined two approaches into gaining insight: 1) Research should be done to find out the extent of collaboration of physician practices among stakeholders and 2) Of those who have done this, why they have or have not cooperated. Greg asked how much of current state information would Virginia providers be willing to share. Dave responded that he would have to find out who DMAS currently collaborates with (through research by DMAS). Carolyn informed the group that a review should be done on a VHHA project, which had done a lot of the background work being described in this discussion. The group agreed it would be a good source. Greg asked if the task force would be doing a survey of Virginia and what was the process of gathering data. Dave responded that he would ask the Secretary's office and report back.
- 3.2 Promoting development of EHR in Private Medical Practices - Carolyn indicated there was very little communication between providers partly because of connectivity issues. She suggested that a sort of pipeline be created to get access between providers. Greg asked if the subcommittee would get anything from the Commonwealth on technology standards or if Carolyn would have to come up with ideas on her own. Dave responded that there were a few things being worked on that may assist Carolyn, but he needed to do additional research. Carolyn noted that the only state that had done something similar was Arizona.
- 3.3 Technology plan for Virginia health information infrastructure - Carolyn stated that it was a large task to get a standard that everyone will use. John indicated that he would forward an article to the subcommittee members on Florida's infrastructure plan. Greg asked how much research the committee would have to do and how much would the other subcommittees have to do. He would rather get information from staff so research would be limited. Dave responded that DMAS would assist with research so they could focus on the issues.

4. Miscellaneous Issues from the Floor -

